



**MINUTES OF PRE-BID MEETING HELD ON 24<sup>TH</sup> JANUARY 2025 AT KNTC BOARDROOM STARTING AT 10.30 AM**

1. The meeting started at 10.30 am with a word of prayer from the chair and called the meeting to order besides informing participants that this is their day for any sought of clarification.
2. Introduction:  
Both KNTC team and firm's representatives introduced themselves
3. Members' present  
(as per attached attendance register)
4. Agenda

Pre bid meeting on clarifications and responses on proposal No KNTC/RFP/03/2024-2025  
(Short Term Consultancy Services to Transform KNTC)

No	Clarification sort	Response
1	Extension for the closing date, which is 28 <sup>th</sup> January 2025	The deadline for submissions remains to be <b>28<sup>th</sup> January 2025</b>
2	Expected timelines after submission of the proposals	Timelines after submission shall be as provided for in the <b>PPADA 2015 (reviewed 2022)</b> and the regulations provisions
3	Requirement of the firm to be a member and in good standing of a professional body as required in section 3.1 of the proposal if the requirement is for an individual or for the form	Both firms and individual experts need to be members of good standing with relevant professional bodies
4	Format of pagination not indicated	Sequential numerical pagination

There being no other business, the meeting ended at **11.30 am** by a word of prayer from Enos Bolo.

**Chairperson:**

Lucy Anangwe- MD

Sign...  ..... Date... **24/01/25**

**Secretary:**

Evelyne Kimemia- (Procurement)

Sign...  ..... Date... **24/1/25**